



DR. BUU NYGREN **PRESIDENT**

RICHELLE MONTOYA **VICE PRESIDENT**

The Navajo Nation | Yideeskáadi Nitsáhákees

MEMORANDUM

TO: Branches, Divisions, Departments, and Programs

Navajo Nation

DocuSigned by:

FROM:

A handwritten signature in black ink, appearing to read "Sean McCabe", is written over a blue rectangular stamp.

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Sean McCabe, Controller

Navajo Nation Office of the Controller

DATE: October 28, 2025

SUBJECT: Online FMIS Training

Effective Monday, November 3, 2025, the Office of the Controller (OOC) will stop Financial Management Information System (FMIS) training utilizing the User Productivity Kit (UPK) online training module. Module used to certify users for the FMIS topics Common Foundation, Inquiry, 6B Online Requisition, Document Log and Travel Authorization. OOC will focus on ARTIC functional training on the new Enterprise Resource Planning (ERP) ARTIC IT, Microsoft Dynamics 365, Financial and Supply Chain Management (F&SCM) to go-live mid-December 2025. The FMIS will remain available to those that are FMIS certified. The Navajo Nation Department of Personnel Management (DPM) will offer the ARTIC IT certification training and the OOC Purchasing Department will provide the initial training for online procurement workstreams, definitive dates will be forthcoming. New users should not be enrolled for FMIS training by their Branch and Division's FMIS training coordinators.

Should you have any questions please call the FMIS Support office at (928) 871-6337 or via emails support@nnooc.org or rachel.williams@navajo-nsn.gov.

Thank you for your cooperation.

Cc: Distribution Navajo Nation